**HEATHER PARISH COUNCIL**

Mrs Jan Shepherd, Parish Clerk, 23 Ashby Road, Ravenstone, Leics, LE67 2AA Telephone: 01530 837267

Email: [clerk@heatherparishcouncil.org.uk](mailto:clerk@heatherparishcouncil.org.uk)

6 April 2023

To the Chairman and Members of Heather Parish Council.

Members of the public are welcome to attend.

The next meeting of Heather Parish Council will be held **on Tuesday 11 April 2023. This will be held at The David Taylor Memorial Hall at 7pm. The meeting agenda will be on the Parish Council website**

Jan Shepherd

Parish Clerk

**T**he meeting is to transact the following business: -

Apologies for absence

Declaration of Interest

1. **MINUTES**

To confirm the minutes of the meeting of the Council held on Tuesday 14 March 2023

1. **MATTERS ARISING**

# PUBLIC QUESTION AND ANSWER SESSION

1. **COMMUNITY POLICING**

We have received a report from PCSO6667

Figures from Speed van in the area around Heather in March

1. **DISTRICT & COUNTY COUNCILLORS COMMENTS**

Opportunity for local councillors to have an input to the Parish Council meeting.

1. **REPORT FROM ALLOTMENT HOLDERS CO-ORDINATOR**

To receive a report from Mr Paul Taylor

Fees letters being prepared to send out.

New grid prepared for allotment plots

Email from Ben Pursglove – new plot holder

1. **REPORT FROM THE VILLAGE TREE WARDEN**

To receive the report from the Village Tree Warden

# VILLAGE ISSUES

* Play area inspections carried out……..
* To update the council on cemetery meeting with Ian Nelson
* Preparation for election for Parish Councillors in May – update
* To prepare job description for clerk advert – select working group
* To consider where to advertise clerk’s post
* To report that the Playground Inspections will take place in May 2023
* To notify councillors of receipt of poppies in readiness for Remembrance Day 2023

1. **VILLAGE HALL**

* Progress on Land Registry – update on progress. Everything submitted by NWLDC.
* On-line diary – look at Parish web site calendar
* To report on Management Committee meeting and decisions taken

# ACCOUNTS

To approve the following payments for March at April meeting

502.10 clerk’s salary

169.05 clerk’s expenses – see claim form

Council income for March

195.00 Burial

Village Hall expenses for March 2023

82.53 Eon

60.63 British Gas

Village Hall Income for March 2023

587.00 rent for classes and activities paid in this month.

All invoices sent up to date for end of March 2023

To receive the Bank statement for Heather Parish Council for March 2023

To receive the Bank statement for Heather Recreation Ground for March 2023

Direct debit set up for WaterPlus for David Taylor Memorial Hall – acknowledgement received

Direct debit sent for Mill Lane – awaiting response

To agree and sign a letter of appointment for our internal auditor.

To receive and agree the Bank Reconciliation and other financial papers for the audit:

* Bank reconciliation
* Payments ledger for 2022 to 2023
* Receipts ledger for 2022 to 2023
* Financial statement as at 31st March 2023
* Page 3 of audit form as at 31st March 2023
* To use the graph to decide on whether we ask for an exemption for a full audit

To notify councillors that insurance renewal has been received. To study it so that decision can be made at May meeting

Consider renewing subscription for LRALC

To notify council of receipt of Pensions regulator re-enrolment

1. **PLANNING APPLICATIONS**

## Decisions this month and decision awaited

19/01441/OUT Land rear of 55 Mill Lane erection of two detached dwellings

Heather

Applications

22/01547/FUL Adjacent 2 Station Terrace one dwelling and vehicular access

23/00131/FUL 8 Mill Lane, Heather single storey rear extn + loft conv +

Rear dormer + garage conv +replace porch

23/00316/FUL 11 Newton Road erection of single storey rear and

Heather and side extension

23/00354/FUL White House Farm extn.to breakfast room, garage, gym/

Heather games room, alteration to existing area

and add driveway

(Councillor comments have been submitted for both applications received this month)

**12. CHAIRPERSON’S COMMENTS**

Any item which the chairman wishes to bring to the attention of the council Opportunity for councillors to bring items to the attention of the council.

**13. DISTRICT AND COUNTY COUNCIL**

District Council:- nothing to date

County Council: - nothing to date

Hinckley & Bosworth Borough Council: Nothing to date

# 14. CORRESPONDENCE AND CIRCULARS

Glasdon focus on Local Councils.

**Next meeting**

To confirm the dates below:

The next meeting will be held on Tuesday 16 May 2023 at the David Taylor Memorial Hall at 7pm – see web site for details

Future meetings:

16th May 2023. All meetings will be held at the David Taylor Memorial Hall at 7pm.

Web site address -www.heatherparishcouncil.org.uk